



WGSS PAC Meeting Minutes
FINALIZED

Tuesday, October 8, 2024
7:01–7:54pm
WGSS Library

PAC Executive	Anuschka Bhelle (President), Steven Northrup (Vice President), Julie Croft (Treasurer), Karen Roeck (Secretary), Kim Foden (Member at Large), Iztel Symonds (Member at Large)
Parents	Lisa Bolman, Linda Cheng, Jared Dennis, Nisha Duy, Sheira Hallam, Shivani Kheri, Bailey Li, Amy Liu, Jane Mao, Holly Miller, Karen Pan, Fahad Taniri, Aaron Wu, Way Zhi
Staff	Mr Jeremy Lyndon (WGSS Principal)

1. Call to Order

1.1. Call to Order

A Bhelle called the meeting to order at 7:01pm and welcomed parents and staff. Introductions and quorum determined. A Bhelle gave the territorial acknowledgement.

1.2. Regrets

None to report.

1.3. Reminder

PAC meetings are run according to Robert's Rules of Order. With the exception of presenters and invited speakers, we will be limiting each person to two minutes so that everyone has an opportunity to speak and to keep the meeting on time.

2. Approval Items

2.1. Agenda – Tuesday, October 8, 2024

MOTION	TO approve the Tuesday, October 8, 2024 WGSS PAC meeting agenda
CARRIED	S Northrup / J Croft

2.2. Minutes – Tuesday, September 10, 2024

MOTION meeting	TO approve the Tuesday, September 10, 2024 WGSS PAC minutes
CARRIED	J Croft / S Northrup

3. Reports

3.1. Administration

September 19: Meet the Teacher Night. Felt like a lower turnout than usual, but parents appreciated the time to meet teachers. GQs were energetic and involved.

September 27: Orange Shirt Day in recognition of National Truth and Reconciliation Day. Many staff wore orange shirts from the Langley Bandits with a logo indigenized by a WGSS staff member. Aboriginal Worldviews department heads put together activities for the staff to engage in weeklong activities, focused on Aboriginal Ways of Knowing and Being. WGSS Art teacher Krystal Charlston worked on a collaborative mural with students, which was featured at the Vancouver Whitecaps game. Links were shared in the Gator News.

October 4: School Improvement Day and team building for staff (students not in session).

October 8: Clubs Day in the cafeteria. Fifty-five clubs represented in an open house style format. There are more clubs, but people did not get in before the deadline. We need to rethink the format for future years to accommodate for size.

October 9: Photo retakes and Grad Cruise.

October 15: Informal Learning Update 1, which will inform parent-teacher conferences happening on October 23-24. Sign-up instructions will be emailed home soon.

First senior volleyball games - WGSS vs Mountain. Lots of energy and excitement in the gym (girls won, boys lost).

Mr Lyndon shared the [2023-2024 Action Plan for Learning](#). The 2024-2025 plan will build from this previously published plan to update stakeholders on progress and activities related to the plan.

A parent asked if the upcoming university presentations are open to parents. Mr Lyndon advised that the presentations are geared towards students and happen during the school day (e.g., REP time and lunch periods).

3.2. President

The deadline for funding requests is October 15. Requests pertain to extracurricular activities, and funding comes from the BC Gaming Commission. The PAC votes on how funds are spent at the November meeting. A Bhrelle suggested that, with permission, the November meeting could be recorded, and then edited and produced to become a marketing tool for fundraising and recruiting new PAC executive members.

3.3. Vice President

Nothing to report.

3.4. Treasurer

Last month's statements and information are included in tonight's meeting package. It is quiet right now in terms of transactions, but will quickly ramp up in November once funding requests are approved.

3.5. DPAC

Nothing to report (vacant position).

4. New Business

4.1. Our new fundraiser!

I Symonds explained the difference between spending restrictions on gaming funds and money fundraised through the PAC. The "One & Done Fundraiser" allows the PAC to collect small amounts of money from each family (e.g., \$5-\$15) to avoid running multiple fundraisers throughout the year. The more money we fundraise, the more we are able to do for our students and the overall school community.

A parent asked if there is a fundraising target. I Symonds confirmed that there is no specific goal in mind, and J Croft said the average PAC donations over the past few years have been around \$1200 per year. We want to ensure the bank account is full so the PAC can continue awarding scholarships to WGSS graduates. This school year is the final year we have GIC funds available to grant scholarships to graduates. The final GIC is going to be redeemed in March 2025, and then there are no funds remaining unless finances are donated to the PAC. We want donations to be part of the parent culture so we don't have to continually elicit volunteers to run fundraisers.

A parent asked if the PAC could give a continual report on how much money has been collected each month so they could spread the word and motivate parents to participate in donating. J Croft and I Symonds suggested that the parent email the PAC with suggestions, and we could add motivational targets to future communication around fundraising.

4.2. Safe Arrival app for reporting absences

A Bhrelle asked for clarity about reporting absences (e.g., editing vs deleting and resubmitting). Mr Lyndon will confirm with the IT team and send out communication.

4.3. Questions regarding Hub Days

A Bhrelle asked for clarity about teacher availability during Hub Time. Mr Lyndon confirmed that the program has changed from last year, where academic teachers are involved in collaborative time and Hub time is led by EAs and other teachers. A Bhrelle also shared that concerns came forward about a lack of academic support for AP students and the loss of instructional time for students.

5. Ongoing Business

5.1. PST cheque from the district is still outstanding

In the 2022-2023 school year, the PAC made a \$45,000 investment into a new computer lab and was promised a PST rebate cheque from the district; however, the invoice submitted in February 2023 is still outstanding. A new form was completed in Spring 2024 and the cheque was promised by the end of Summer 2024, yet funds have not been received. Additional funds from other submission groups are owed to WGSS PAC. Once received, this outstanding money will be put into PAC general funds, not gaming funds. J Croft will email the spreadsheet to Mr Lyndon for follow-up.

5.2. Request for a DPAC Representative

A Bhrelle outlined the duties: Going to DPAC meetings once a month, typically the 3rd Thursday of the month, then reporting back to the PAC. Commitment for the entire school year, and can be shared between two people.

Jared Dennis put his name forward as a potential DPAC representative and is willing to share the position with another parent. He will report back next meeting with a final decision.

5.3. Request for a Staff Appreciation Event Coordinator

The PAC changed from a lunch to a breakfast based on available funds (\$500 for breakfast vs \$2500 for lunch). Generally, the staff appreciation event takes place in April. Mr Lyndon shared that the staff isn't concerned whether it's breakfast or lunch, but they appreciate the kind gesture.

Nisha Duy put her name forward as our Staff Appreciation Event Coordinator.

5.4. Future Planning for the WGSS PAC

No current PAC members will be returning for the 2025-2026 school year, so there is an active recruitment for replacements for all positions. At a minimum, the PAC needs a President and Treasurer to serve the school and run other fundraising initiatives (e.g., dry grad, scholarships). A Bhrelle and J Croft outlined the expected duties for future PAC members and encouraged all parents, especially of Grade 8 students, to consider joining the PAC as shadow members so the PAC can be well prepared for succession.

6. Correspondence

- 6.1. Please like and follow the WGSS PAC Facebook page and the PAC website:
<https://www.wgsspac.ca/> All approved minutes are posted on the PAC website.

7. Questions from Parents

- 7.1. What are the school expectations of volunteer duties?

A Bhrelle shared that there are no current opportunities, so please continue coming to monthly meetings and exploring the duties of PAC executive members.

- 7.2. Is there a list of the available clubs?

Mr Lyndon shared that clubs are listed under [Gator Nation News](#); however, it is not easy to find on the WGSS website. Mr Lyndon will connect with the IT team for follow-up.

- 7.3. Is there a way to view funding requests before the November meeting?

A Bhrelle confirmed that funding requests are only seen by executive members before the meeting. Requests are vetted for eligibility and equity, and then brought forward to all PAC parents at the November 12 meeting.

8. Adjournment

- 8.1. The meeting was adjourned at 7:54pm.

MOTION	THAT the WGSS PAC meeting be adjourned
CARRIED	J Croft

- 8.2. Next meeting: Tuesday, November 12, 2024