



WGSS PAC Meeting Minutes
FINALIZED

Tuesday, January 14, 2025
7:01–8:00pm
WGSS Library

PAC Executive	Anuschka Bhelle (President), Steven Northrup (Vice President), Julie Croft (Treasurer), Karen Roeck (Secretary), Jared Dennis (DPAC Representative), Amy Olson (DPAC Representative), Itzel Symonds (Member at Large), Kim Foden (Member at Large)
Parents	Tammie Adams, Xhi Gao, Nigyan Hua, Vivian Katy, Laurel Klager, Pei Lin Lin, Ziping Mo, Corey Steckler, Valerie Steckler, Ya Tang
Staff	Mr Jeremy Lyndon (WGSS Principal)

1. Call to Order

1.1. Call to Order

A Bhelle called the meeting to order at 7:01pm and welcomed parents and staff. Introductions and quorum determined. A Bhelle gave the territorial acknowledgement.

1.2. Regrets

None to report.

1.3. Reminder

PAC meetings are run according to Robert's Rules of Order. With the exception of presenters and invited speakers, we will be limiting each person to two minutes so that everyone has an opportunity to speak and to keep the meeting on time.

2. Approval Items

2.1. Agenda – Tuesday, January 14, 2025

MOTION	TO approve the Tuesday, January 14, 2025 WGSS PAC meeting agenda
CARRIED	J Croft / S Northrup

2.2. Minutes – Tuesday, November 12, 2024

MOTION meeting	TO approve the Tuesday, November 12, 2024 WGSS PAC minutes
CARRIED	S Northrup / J Croft

3. Reports

3.1. Administration

Graduation assessments have been going on all week. Big thanks to the PAC for all the funding approvals from the November meeting.

The crosswalk is not wearing well, so the company will scrape off the paint and redo it from scratch this spring.

January 23 is the last day of regular classes for Semester 1. Transition day January 24 - Grade 9 mini capstone presentations, half of the Grade 12s doing CLC presentations. We have seen really cool projects in the past (e.g., recycling rain from house downspouts). Transition day January 27 - 400 Grade 7s coming in from the elementary feeder schools. Turnaround day January 28 - no students in session. Semester 2 starts on January 29.

Course change request process is happening now. The school has really tried to tighten this up, as there are many course request changes for Semester 2 while counsellors are simultaneously building materials for 2025-2026 course planning. This is in an effort to make the process manageable and contained for our counselling team.

2025-2026 course planning - open house evening on February 20. PAC is invited to host a table or booth that night. Different information nights for grade levels and programs (e.g., PAC). Refer to the school course planning website for more details: www.wgsscouseguide.ca. Students will be oriented virtually with videos and slide decks that will be posted online. This allows for rewatching and reviewing by students and parents, as opposed to live assemblies where students may not pay attention the whole time. The school builds timetable requests based on what students request, so the messaging will encourage students to be honest with their requests.

Tell Them From Me Survey that was supposed to happen before Christmas will happen on January 15.

Adrienne Seargent retired at Christmas, so Joanna is the temporary contact.

3.2. President

In May/June 2024, the Township Mayor Eric Woodward requested to meet with PAC Presidents to hear any concerns and share ideas about Township recreational facilities.

In November 2024, SD35 Superintendent Mal Gill put out an invitation for a follow-up meeting. It was a productive time, bringing clarity between the school district and the Township. PAC Presidents had the opportunity to ask questions and share concerns, but the main purpose of the meeting was to clarify communication between the district and the Township.

3.3. Vice President

Nothing to report.

3.4. Treasurer

We finally received our February 2022 PST rebate, allowing us to set up a \$3000 GIC for the 2025-2026 scholarship year.

When gaming changed the rules that we could not use gaming funds for scholarships, J Croft realized that the accounts were not receiving interest. At that point, we locked in \$3000 GIC intervals to plan for future scholarships.

\$2110 was received in parent donations via SchoolCashOnline.

We anticipate a lot more movement in the account over the spring months as clubs submit receipts for approved expenses.

3.5. DPAC

J Dennis attended the in-person meeting and found it very informative. Mal Gill shared various items, and attendees had the opportunity to participate in focus groups on fundraising and recruiting new PAC members for succession planning.

Ideas for fundraising:

- Movie nights
- Draw prizes

Ideas for recruiting new PAC members:

- Create sandwich boards to advertise PAC needs during drop off and pick up times
- Give announcements at large school events (e.g., music concerts, sporting events)
- Send an email with descriptions of roles and responsibilities
- Explain the benefits of the PAC and principal relationship
- Reach out intentionally to incoming Grade 7 parents
- Host a PAC photo board in the school foyer
- Offer a WGSS Print Shop tour
- Create more interaction between the student population and the PAC (e.g., "What can the PAC do to you?"). A Bhrelle clarified that the PAC exists to serve as a liaison between school administration and parents, so this may unnecessarily expand the reach of the PAC.

4. New Business

- 4.1. Voting on the second round of funding requests. Clubs can spend up to the recommended amount but are not required to spend the entire sum.

Summary of student club requests:

- Creative Writing Club: \$680 requested, \$400 recommended, approved by majority vote
- Physics Club: \$500 requested, \$400 recommended, approved by majority vote
- Garden Club: \$250 requested, \$400 recommended, approved by majority vote
- Hanlon's Hockey Club: \$200 requested, \$400 recommended, approved by majority vote
- Computer Science Club: \$200 requested, \$400 recommended, approved by

majority vote

5. Ongoing Business

- 5.1. Succession planning - the current PAC executive will all be leaving at the end of the 2024-2025 school year. In the past 2.5 years, the current PAC has digitized all documents, cleaned up the bookkeeping, and set up scholarship funds. At the June AGM, a completely new PAC executive will be voted in. President and Treasurer are typically the most difficult positions to replace, along with a Secretary who can scribe quickly during the meeting. We have a potential volunteer for the role of Treasurer. A Bhrelle outlined the general roles and responsibilities of PAC executive members, highlighting the much lower time commitment compared to the typical elementary school PAC.

6. Correspondence

- 6.1. Please like and follow the WGSS PAC Facebook page and the PAC website:
<https://www.wgsspac.ca/>

7. Questions from Parents

- 7.1. Can Gator Gear be purchased (other than PE strip)? J Lyndon explained that Gator hoodies, shirts, sweatpants, etc. can be ordered through the online store:
<https://www.prepsportswear.com/school/ca/british-columbia/langley/walnut-grove-secondary-school-gators?schoolid=1333417>. Stock is not kept on site due to space constraints and the variety of size needs and fashion preferences. The clothing is promoted a couple of times a year, and J Lyndon will follow up with when the next ordering period will be advertised.
- 7.2. Is there an AED onsite? Yes, in the staff room but it is not a legal requirement by the district. J Lyndon explained that the school is required by WorkSafeBC to have First Aid attendants onsite to serve staff needs. J Lyndon and A Bhrelle will follow up further and report at the next meeting.
- 7.3. Does the school have Naloxone kits? Yes, in the first aid room. J Lyndon clarified that the First Aid attendants are responsible for ensuring inventory is stocked and not expired.

8. Adjournment

8.1. The meeting was adjourned at 8:00pm.

MOTION	THAT the WGSS PAC meeting be adjourned
CARRIED	J Croft / S Northrup

8.2. Next meeting: Tuesday, February 11, 2025