

WGSS PAC Meeting Minutes  
 DRAFT  
 Thursday, October 9th, 2025  
 7:00  
 WGSS Library

PAC Executive	Itzel Symonds (President), Valerie Steckler (Vice President), Rebecca Hardin, (DPAC Representative), Amy Olson (Secretary), Tali Litvakkor (Member at large), Stephen Northrup (Member at large)
Parents	Jared Dennis, Alison Martens, Justine Trenholm, Yanfeng Huang, Corey Steckler, Xinyi Hu, Nirosha Amarasingha
Staff	Mr Mike Pue (WGSS Principal)
Regrets	Shivani Khera (Treasurer)

**1. Call to Order & Establish Quorum**

Called to order at 7:00 pm. 11 members present, quorum established.

**2. Welcome and Housekeeping**

- a. **Territorial Acknowledgements:** we gratefully acknowledge that this meeting is being held on the ancestral and unceded territory of the Kwantlen, Katzie, Matsqui, and Semiahmoo Nations.
- b. **Executive introductions**  
 Executive leadership and Principal Mike Pue introduced themselves.
- c. **Reminders:** PAC meetings are run according to Robert’s Rules of Order. **With the exception of presenters and invited speakers, we will be limiting each person to two minutes so that everyone has an opportunity to speak and to keep the meeting on time.**

**3. Adoption of:**

- a. **Today’s agenda:**

MOTION TO approve the Thursday, October 9th, 2025 WGSS PAC meeting agenda  
 CARRIED Rebecca Hardin/Tali Litvak Kor

- b. **Previous Meeting’s Minutes**

MOTION TO approve the Thursday, September 11th, 2025 WGSS PAC meeting minutes  
 CARRIED Itzel Symonds/Stephen Northrup

#### 4. Reports:

- a. School Administration: Mr. Pue gave updates on school happenings.
  - i. First fire drill, earthquake drill, and lockdown drill all done together.
  - ii. The first Gator 'meet and greet' (previously meet the teacher) went really well, positive feedback from parents, particularly parents who had multiple children, that they didn't have to stick to a tight schedule.
  - iii. Grads went to Newlands Golf Course this year; moved away from the grad cruise. A couple of reasons for the change are (1) grad class was getting too large for everyone to be able to attend; (2) not accessible for everyone; (3) cost with respect to the food was high; (4) grad cruise was very weather dependent. This year at Newlands, there was room for all who wanted to attend, accessibility was there, it was just a quick bus trip, overall was a great night celebrating.
  - iv. Grade 8 literacy assessment completed, teachers are gathering data to provide information on how to intervene and ensure students are reading at proficiency by the time they enter the grad program in Grade 10.
  - v. Club days happened this week; cafeteria was full of students who are passionate about bringing a club forward.
  - vi. School improvement day on September 29th. Staff met and talked about soft skills that students need to be successful.
  - vii. Informal learning updates coming home next week.
  - viii. Parent/teacher interviews October 22 & 23, the 23rd will be the late night.
  - ix. Lots of great sports going on, many teams doing well.
  - x. Questions from parents:
    1. Regarding the career prep, does that mean grade 12 kids only?
      - a. There are other opportunities for other grades, its open to all grades.
    2. Asked about the culinary program:
      - a. In the spring, the culinary program runs a restaurant, you can come and dine at WGSS on a Wednesday evening. You can also order take out.
    3. Student council nominations are currently underway.
- b. PAC President report:
  - i. Working on updating banking.
  - ii. Will be implementing a process where teacher sponsors of clubs can request funds for those clubs. If your child is in a club, remind them that there are funds from PAC they can request for.
- c. Treasurer:
  - i. Presented by Itzel Symonds, as Shivani sent regrets.
  - ii. We received \$43,720 in gaming grants.
  - iii. See attached financial statements.
  - iv. To maintain our banking at Coast Capital Savings (CCS), they require someone else from the PAC to be a CCS member for at least 6 months.

- v. Itzel shared that Sarah Gough, whose son attends WGSS, works at CCS and is willing to become a PAC member at large and sponsor of the bank account.

MOTION TO appoint Sarah Gough to become a PAC member at large and be a Coast Capital Savings sponsor

CARRIED Rebecca Hardin/Stephen Northrup

- vi. Club funds: Mr. Pue can let teachers know at an upcoming staff meeting that if they are a teacher sponsor they can advise the clubs they can apply for funding from PAC.
  - vii. Discussion around amount to distribute to clubs, as last year it was decided on a set amount. PAC will see how many clubs come forward and determine the amount of funding based on need.
  - viii. Update on PAC Fundraiser for first aid, discussed at last month's meeting: Val has reached out to a few first aid programs. The first aid courses can be quite long, up to 16 hours. The babysitting course is only 4 hours. It may not be feasible to do the first aid course, leaning towards doing the babysitting course. Val still needs to look through the information she has gathered and will bring more information to the next PAC meeting for a decision. Still aiming for this in February, if it happens.
  - ix. PAC has received \$4800 in donations, which will be enough to set aside \$3000 for two scholarships. This is good, but not enough to start giving towards curriculum projects. Discussion occurred around other ways to advertise and market for fundraising. It may be helpful to have a defined purpose for why we are fundraising, such as a specific project or need.
- d. DPAC:
- i. Rebecca gave an update on September 18th DPAC; See attached minutes.
  - ii. Parents can request up to \$50 per parent/guardian for parent education, such as books.
  - iii. The ministry of education is requiring AEDs/Naloxone kits in schools, there is a deadline to roll them out in all schools in 2026. Secondary schools will have kits for Dec 2025. Langley school district not quite sure how they will be rolled out yet, still in the planning stage.
  - iv. Next DPAC meeting is October 23rd, at 7 pm at school district office. All parents welcome.
  - v. Some upcoming presentations:
    - 1. Megan Dykeman coming October 15th at 7 pm at school district office; some key topics "all about PAC universe", "keeping time", "respectful meetings", "Q&A governance".
    - 2. PAC 101 and Treasurer 101 - November 17th at the school board office

## **5. New Business**

- a. None

## **6. Ongoing business**

- a. Donations

## **7. Correspondence**

- a. Follow WGSS PAC on Facebook - please follow our page and invite others to do so
- b. PAC website: [wgsspac.ca](http://wgsspac.ca)

## **8. Questions from parents (reminder: two-minute time limit per person)**

- a. Discussion around purpose of fundraising: primarily for curriculum needs
- b. Discussion around exchange and travel trips. Mr. Pue shared an exchange trip to France may be in the works. See the newsletter and website for other travel exchange opportunities.

## **9. Next meeting day: Thursday, November 13th, 2025 at 7 pm**

## **10. Adjourn**

The meeting was adjourned at 8:10 pm

MOTION      THAT the WGSS PAC meeting be adjourned CARRIED Itzel Symonds/Stephen Northrup
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