

WGSS PAC Meeting Minutes  
 DRAFT  
 Thursday, November 13th, 2025  
 7:00  
 WGSS Library

PAC Executive	Itzel Symonds (President), Valerie Steckler (Vice President), Amy Olson (Secretary), Stephen Northrup (Member at large), Shivani Khera (Treasurer)
Parents	Justine Trenholm, Alison Martens, Lisa Bozman, Jared Dennis
Staff	Mr Mike Pue (WGSS Principal)
Regrets	Rebecca Hardin (DPAC Representative), Tali Litvakkor (Member at large)

**1. Call to Order & Establish Quorum**

Called to order at 7:01 pm. 6 members present, quorum established. (Several parents joined late.)

**2. Welcome and Housekeeping**

- a. **Territorial Acknowledgements:** we gratefully acknowledge that this meeting is being held on the ancestral and unceded territory of the Kwantlen, Katzie, Matsqui, and Semiahmoo Nations.
- b. **Executive introductions:** Itzel reintroduced herself.
- c. **Reminders:** PAC meetings are run according to Robert’s Rules of Order. **With the exception of presenters and invited speakers, we will be limiting each person to two minutes so that everyone has an opportunity to speak and to keep the meeting on time.**

**3. Adoption of:**

- a. **Today’s agenda:**

MOTION TO approve the Thursday, November 13th, 2025 WGSS PAC meeting agenda  
 CARRIED Valerie Steckler/Alison Martens

- b. **Previous Meeting’s Minutes**

MOTION TO approve the Thursday, October 9th, 2025 WGSS PAC meeting minutes  
 CARRIED Valerie Steckler /Alison Martens

#### 4. Reports:

- a. PAC President report: Itzel shared the President's report first as the Principal is delayed at a district music concert.
  - i. Executive met and went through the club funding requests. WGSS PAC Gaming Requests 25/26 documents attached which shows previous year's funding requests. We will discuss the requests under agenda item #5.
- b. DPAC:
  - i. Langley Meadows brought forward a motion to (1) review the existing contract with the current lunch lady, (2) Determine who is participating and collect and consider feedback and (3) evaluate alternate food service options
  - ii. This motion was brought to a vote by the members present. There was one abstain vote, with the rest of the members present voting yes.
  - iii. PAC requests the DPAC representative to share with DPAC:
    1. We would like to see the contract reviewed rather than completely changed.
    2. Suggest that feedback is given to the Lunch Lady to see if there is a chance to improve both the menu and the quality.
  - iv. Next DPAC meeting is Nov 20th, online. (link is on the DPAC website.) Open to anyone. Reminder of the \$50 reimbursement for parenting books and education for any parent in the langley school district.
- c. School Administration:
  - i. Informal learning updates went out the day after Thanksgiving. Going to review if that is a good day to do it, as there were a lot of students away for Thanksgiving. Parent teacher interviews were done the following week. There were some frustrations with the online booking system, as the online booking system itself was having issues. Looking at how to improve for next time.
  - ii. Halloween was a great day, lots of creative costumes that were very respectful, did not have any issues.
  - iii. Had Design & Assessment day on Monday, where teachers shared their gifts and interests in the morning. Had the afternoon to prepare for learning updates going out next week.
  - iv. Fall music concert on Nov 6th, incredible performance.
  - v. On November 7th had the PSI day for grades 11 and 12, provincial day, which also happened to be the Remembrance Day assembly. The Remembrance Day assembly was led by a thoughtful group of students and staff that honoured Aboriginal veterans and all veterans.
  - vi. Athletic success; Junior Boys volleyball won the EVAAs. Junior Boys soccer team won the EVAAs (beating Mountain). Cross country went to Provincials in Victoria. Won or got second in almost every level of volleyball. Girls volleyball headed to EVAAs this weekend.
  - vii. Musical is going strong, lots of practising going on.
- d. Treasurer:
  - i. Treasurer's Report attached to the agenda package.

- ii. We have full access to the operating accounts at the bank now.
- iii. We received the annual gaming fund of \$43,720.
- iv. Total assets as of Oct 31, 2025: \$81,957 (regular + gaming accounts)
- v. Deposit of \$1800 was given by parents to general PAC donations.

## 5. New Business

- a. **Club Funding Requests** (see appended 2025-2026 Gaming Requests Overview).  
For all funding requests, clubs submit receipts and are reimbursed.
  - i. **Model UN Club:** amount due to a conference in April, hosted across Canada. Being hosted in Vancouver at the Sheraton. Registration is \$300 per attendee. They currently have 9 students interested in attending. Our recommended amount is \$3000. Consensus is to give the full requested amount.
  - ii. **Rubik's Cube Club:** requested \$400 for Rubik's cube lubrication and timers. Consensus to give the full amount.
  - iii. **Table Top Miniatures Games:** The size of the group has increased, and they would like to purchase high quality paints that last a longer time. They have requested \$2,000, but PAC exec recommends \$1,000, as there may be other methods they can use to reduce their costs and improve their budgeting.
  - iv. **Open Studio Art (Creative Minds Craft):** Their club has also increased, they have beading, acrylics, polymer clay. They are trying to expand the club so that is open to anyone who doesn't have access to art supplies. When looking at the cost of paint, that has gone up significantly. This is open for anyone to come in and have art supplies. Recommended to increase to \$800 as paint prices have increased. PAC Exec appreciates that it is accessible to all kids, so would like to recommend this increase of funding.
  - v. **Grad Council:** Have requested \$2,000, for a DJ and photobooth. PAC Exec suggests lowering the amount of \$1500 and will give them the number of their DJ who is more affordable. (They can come back to PAC if they need more funding.)
  - vi. **Physics Engineering Club:** requested funding for projects. Only requested \$200, but the PAC Exec suggests giving them \$400 and they can show what projects they are working on.
  - vii. **Garden Club:** to maintain the garden plot for soil, seeds, and to run a workshop for container planting.
  - viii. **Pyrography Club:** wood burning; there's a lot of interest, and he showed some samples. Would like to purchase 12 pyrography pens that are industrial, and allow kids to come after school and take it up as a hobby if they wish. \$3,000 requested, and PAC exec suggests the full \$3,000. It is reusable and can go forward year to year.

- ix. **Eco Team (soft recycling pilot):** have requested \$400 for supplies. Consensus to give the full amount.
  - x. **Swim Team:** have requested \$120 for hoodies or sweatshirts for the Team Captains, our funding does allow purchasing gifts and team sportswear. Consensus to give full amount.
  - xi. **Yearbook Club:** Request for lighting support which would need to be installed. So this is not eligible for the gaming grant. Would like to write them back and see if there is anything else they can support them with. Discussion around staying away from anything that requires installation. Will go back to the yearbook club and see if there is anything else they would like funding for.
  - xii. **Korean Culture Club:** requested \$600 for paint supplies, paper flags, supplies for expressing Korean culture. Approved at \$400
  - xiii. **Mock Trial Club:** Purchase a tablecloth, have snacks and prizes for the tournament they are hosting. Requested \$500. Approved as requested.
- b. **School Funding Requests:**
- i. Request for beautification for LED RGB lights in the gym. But this is ineligible for the gaming grant. Can bring forward for parents for fundraising.
  - ii. Athletics: refinishing main gym floor, want to readjust the lines, as volleyball court is slightly ajar, colors slightly different. Same with badminton lines. Hoping to find a designer who could redesign them and redesign the logo at centre floor. The stripping and repainting is a maintenance piece. Because it is main gym and refinishing this is ineligible for the gaming grant.
  - iii. **Badminton team:** \$890 requested to have 5 spare rackets for when they break or students don't have them. Suggest to give the full amount.
  - iv. Badminton team would also like a shuttle launcher, have requested \$2500 for a really high quality shuttle launcher. Seeing as how they are already getting \$890 for rackets, suggest they get \$1500 so they can get a mid-level quality shuttle launcher. Discussion occurred around asking further questions of the badminton team, to consider if they could purchase a sufficient shuttle launcher with \$1500. Itzel will go back and ask the badminton team and PAC will vote at the January meeting, as this is a spring sport and may not start up until February.
  - v. **ELL: Winter Field Trip (Glow, Bus, Dinner):** Requested funding for a bus ride and to go to Glow. Also requested funding for Korean BBQ. PAC Exec suggests funding for bus ride and Glow entrance, but not the dinner.
  - vi. **ELL: Non-instructional time games w/ mentors:** To have board games and card games to be able to sit and play games and practice English with mentors. Requested \$300. No questions, consensus to give the full amount.
  - vii. **Asian Studies 12 (Field trip to Chinatown):** Requested \$3500. This falls under the curriculum, so is not eligible for gaming grant funding.

- viii. **Golf Team: Uniforms:** \$1600 requested for a full female and male set. Suggest full amount so they can get their uniforms, they have not requested in the past.
- ix. **Dance team: snacks/year-end celebration:** Funding for snacks and a year end celebration of \$500. Full amount recommended.
- x. Total of 22 requests sent; some qualified. Would like to open another round of funding requests as we have more funding to spend.
- xi. Suggestion made to update the funding request form for further information, such as how many students it benefits, lifetime of the product(s) being purchased. If possible, please send a sample or show us how you have used the funding after you receive it.

## 6. Ongoing business

- a. Fundraisers: First Aid/Babysitting course- tabled for now, will bring update to the next January meeting.

## 7. Correspondence

- a. Follow WGSS PAC on Facebook - please follow our page and invite others to do so
- b. PAC website: [wgsspac.ca](http://wgsspac.ca)

## 8. Questions from parents (reminder: two-minute time limit per person)

- a. None

## 9. Next meeting day: Thursday, January 15th, 2025 at 7 pm

## 10. Adjourn

The meeting was adjourned at 8:12 pm

MOTION THAT the WGSS PAC meeting be adjourned CARRIED Itzel Symonds/Stephen Northrup
---